

University of Wyoming
College of Agriculture
Cooperative Extension Service
Competitive Grant Program
FY2008 – 2009

The University of Wyoming Cooperative Extension Service (UW CES) announces a competitive grants program with an emphasis on enhancing the extension and outreach mission of the College of Agriculture and the Cooperative Extension Service. The mission of UW CES is to provide lifelong learning opportunities for the people of Wyoming and empower them to make choices that enhance their quality of life. The UW CES Competitive Grant Program focuses on extension and outreach and encourages projects and programs that are new and innovative and enhance Extension's integration with research.

To be eligible for consideration, projects should address one or more of the elements of the UW CES Plan of Work. Anyone interested in submitting a proposal is encouraged to review the Plan of Work to understand the current issues of Extension's program initiatives. Several additional priorities associated with current state issues and within UW CES mission areas have been identified. To assist in this process, an outline of the Cooperative Extension program initiatives and the additional identified priorities follow.

Based on the program initiatives identified in the Cooperative Extension Service academic planning process and the 2008 – 2012 CES Plan of Work, the broad areas of concern and extension priorities include:

1. Profitability and Sustainability of Agricultural Systems:

- Crop Systems
- Small Acreages
- Forage Based Livestock Systems
- Urban Horticulture and Master Gardeners

2. 4-H and Youth Development:

- Non-traditional 4-H
- Traditional 4-H
- Volunteer Management

3. Nutrition and Food Safety:

- Food Safety
- Primary Prevention: Promote Healthier Food Choices and Lifestyles
- Type 2 Diabetes: Healthy Choices & Lifestyle Promotion

4. Sustainable Management of Rangeland Resources:

- Small Acreage Living
- 4-H/Youth Natural Resource Education
- Natural Resource Conservation and Management
- Natural Resource Education for Agricultural Producers and Agency Personnel

5. Community Development:

- Entrepreneurship
- Family Resource Management
- Leadership Development

In addition, this competitive grant process will entertain proposals which clearly identify a new issue or need that is innovative and will enhance UW Cooperative Extension's ability to complete its mission of serving the needs of Wyoming residents.

6. Suggested Areas of Priority:

- Energy Extension; specifically energy efficiency, reclamation, and renewable energy production
- Public Policy Education in food, agriculture, water, natural resources, etc.
- Community Development education for energy impacted communities
- Small Acreage Sustainable Agriculture

Additional Proposal Requirements and Priorities

Funding for the competitive grant program for the 2008 – 2009 year is up to \$150,000. One to four projects will be funded and duration of the funded projects may be from one to three years. This program is intended to produce new and innovative projects and is not intended to supplement funding of existing projects. Projects that have the potential to leverage additional external funds for Extension will be given priority. This grant is not limited to UW CES personnel; however, projects which involve UW CES personnel, initiate collaboration between Specialists and Educators, and cross program initiatives will be given priority. Projects must have an education/outreach plan, produce measurable outcomes, and show measurable impacts. Annual reports as well as a termination report and an impact statement must be submitted for each approved project. Project review will be conducted by a committee composed of:

- 2 – field-based Extension professionals
- 2 – campus-based Extension professionals
- 1 – representative from UW academic colleges

The body of the proposal is to follow the attached format outline with one-inch margins and 12-point type. Failure to follow the format and guidelines is grounds for rejection. Please submit the original proposal and five copies by the end of the business day of June 2, 2008.

Funding for this program is from federal Smith-Lever funds and **cannot** be used for classroom instruction or serve as matching funds for other federal grants. Direct questions and submit proposals to:

Glen Whipple, Director
Cooperative Extension Service
College of Agriculture
Department 3354
Phone: 307-766-5124
Fax: 307-766-3998
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University of Wyoming Cooperative Extension
Format for Competitive Grant Proposals
FY2008 – 2009

Title – Leadership – Duration – Location of Project (1 page)

Provide a clear, concise, and descriptive title, a list of principal educators/investigators and their departments, any collaborators, time required to complete the work, and where the project will be conducted.

Project Summary (150 words)

Provide an abstract of the entire project.

Program Development and Implementation (4 – 5 pages)

Give a detailed and complete description of the program. Special attention should be given to:

- **Situation Statement:** Rationale for the need for the project, the potential barriers, and the strategy to overcome these barriers.
- **Objectives:** State the expected results from the project. What will be changed or improved in the economic, social, and environmental situation? What will be the impact on the target audience?
- **Inputs/Resources:** Indicate justification for resources including time, money, people, equipment, and materials needed.
- **Outputs/Products:** Describe the general subject of the program including content outline, target audience, planned educational activities and events, and publications to be developed. What “product” can be expected from this project?
- **Outcomes:** Indicate the expected changes in knowledge, behavior, and conditions/impacts. What is the expected significance of this project to the issues identified as priorities in this competitive grant program?
- **Dissemination:** How will the program results and benefits be communicated to key resource people, participants, leaders, colleagues, decision makers, and the public?
- **Evaluation:** Indicate the plan to evaluate the project and how it will be determined if objectives are met.

Cooperation (1 page)

For each principal educator/investigator, specify the various roles and responsibilities, and the amount of time (months) that will be devoted to this project.

Budget Justification (1 page)

All equipment and salary items must be explained and justified in this section. Specify a budget for each year for which funding is requested. An example of a budget format is included in this document. The budget year will run from October 1st to September 30th.

Vitae (2 pages)

Provide vitae for each principal educator/investigator. In addition to the normal summary data, a listing of relevant educational/outreach activities should be included.

**University of Wyoming Cooperative Extension Service
Competitive Grant Program
Budget -- Example
FY2008 – 2009**

Project Title: _____

Budget Period: _____

Items	Funds Requested	Existing/Potential Funds
A. Salaries – list all that are applicable		
1.		
2.		
3.		
4.		
B. Fringe benefits		
Total salaries + fringe benefits		
C. Supplies		
D. Travel		
E. Publications/dissemination costs		
F. Other direct costs		
G. External Funding		
Total for budget period		

Budget Period: _____

Items	Funds Requested	Existing/Potential Funds
A. Salaries – list all that are applicable		
1.		
2.		
3.		
4.		
B. Fringe benefits		
Total salaries + fringe benefits		
C. Supplies		
D. Travel		
E. Publications/dissemination costs		
F. Other direct costs		
G. External Funding		
Total for budget period		

Total annual budget requested: _____

**University of Wyoming Cooperative Extension Service
Competitive Grant Program
Evaluation Criteria
FY2008 – 2009**

	Points
1. Importance of Project	25
1.1. Rationale	
1.2. Significance to UW CES Mission	
1.3. Innovation	
1.4. Potential to Leverage Additional External Funds	
2. Educational Plan	45
2.1. Objectives	
2.2. Outputs/Instructional Plan	
2.3. Outcomes	
2.4. Dissemination of Results and/or Products	
2.5. Evaluation	
3. Probability of Successful Completion	10
4. Multidisciplinary and/or Cooperative Nature of Project	20
4.1. Cooperative Extension personnel involvement	
4.2. Specialists and Educator involvement	
4.3. Initiative team involvement	
TOTAL	<hr/> 100